

Gift Certificate Redemption



Existing Customer

A gift certificate must be assigned to a specific user and can not be redeemed using a guest purchase.

1. From your website: Login in to you account by clicking on "My Account" at the top right of the page



2. Enter your email address and password to login to your account

ORDERS | MY ACCOUNT
 **SHOPPING CART**

[FAN WEAR](#) | [FALL SPORTS](#) | [WINTER SPORTS](#) | [SPRING SPORTS](#) | [PERFORMING ARTS](#) | [ROBOTICS TEAM](#) | [SPEECH & DEBATE](#)

Welcome Back

To access your account, please enter your email address and password:

Email Address:

Password:

[Forgot your password? Click Here](#)

Register Now

Creating an account with sportpacks.com is optional and give you the following benefits:

- Express Checkout
- Access Your Order History/Order Status
- Easy One Click Re-Ordering

3. Select "Redeem Gift Certificate" below "Orders"

The screenshot shows the SportPacks website header with the logo and navigation links for ORDERS, MY ACCOUNT, and a SHOPPING CART with 1 item. Below the header is a navigation bar with categories: FAN WEAR, FALL SPORTS, WINTER SPORTS, SPRING SPORTS, PERFORMING ARTS, ROBOTICS TEAM, and SPEECH & DEBATE. A 'Log Out' button is in the top right. The main content area has a black 'Orders' sidebar with a list icon, a 'View All Orders' link, and an 'Order #' search field with a 'GO' button. The 'Redeem Gift Certificate' link is circled in yellow. Other account management links include 'Manage Account Balance', 'Manage Address Book', 'Update Account Information', 'Change Email Address', and 'Change Password'. A 'VIEW WISH LIST' button is at the bottom.

SportPacks
ORDERING THE OFFICIAL, MULTISPORT EQUIPMENT
CLICK AND WE WILL DELIVER

ORDERS | MY ACCOUNT

SHOPPING CART

FAN WEAR | FALL SPORTS | WINTER SPORTS | SPRING SPORTS | PERFORMING ARTS | ROBOTICS TEAM | SPEECH & DEBATE

Log Out

Orders

View All Orders

Order #

GO

Redeem Gift Certificate
Manage Account Balance

Manage Address Book
Update Account Information
Change Email Address
Change Password

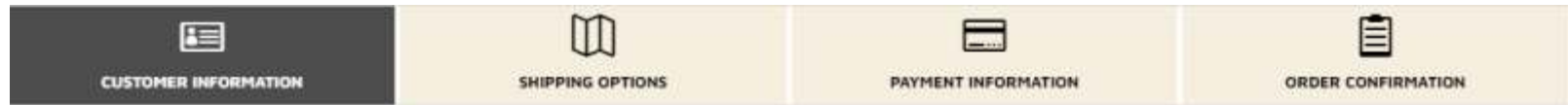
Click "Add to Wish List" from the product page or shopping cart if you want to save an item for later.

VIEW WISH LIST

4. Enter Gift Certificate Code and click on "Redeem" - Value will be displayed as "Current Balance"

The screenshot displays the SportPacks website interface. At the top left is the SportPacks logo with the tagline "PROVIDING THE BEST QUALITY AND SUPPORT TO ALL ATHLETES". To the right are links for "ORDERS" and "MY ACCOUNT", and a "SHOPPING CART" icon with a red notification bubble containing the number "1". Below the header is a navigation menu with categories: FAN WEAR, FALL SPORTS, WINTER SPORTS, SPRING SPORTS, PERFORMING ARTS, ROBOTICS TEAM, and SPEECH & DEBATE. The main content area features a form with the label "Enter Gift Certificate Code:" and a text input field containing the code "09RF-48GX-DDJN-SRU4". A yellow circle highlights the input field. To the right of the input field is a black "Redeem" button. Below the form, the text "Current Balance: \$50.00" is displayed. Two blue arrows point from the "Redeem" button to the "Current Balance" text, indicating the result of the redemption action.

5. After shopping has been completed select "Check Out" then "Continue"



Welcome back Robert Jones!

Bold = Required | *Italic* = Optional

Ship To:	Bill To: <input type="checkbox"/> same as shipping	Cart Summary ▼
Saved Address: <New> ▼	Saved Address: <New> ▼	Product
First Name: Robert	First Name: Robert	Qty
Last Name: Jones	Last Name: Jones	Price
Email Address: RJones@yahoo.com	Email Address: RJones@yahoo.com	Port Authority Ladies Fleece Jacket, 1 \$35.98
Phone Number: 555-555-1234	Phone Number: 555-555-1234	Black
<i>Fax Number:</i>	<i>Fax Number:</i>	<small>55-PW-L11T</small>
<i>Company:</i>	<i>Company:</i>	Size: Women's Medium
Address: 123 Main St.	Address: 123 Main St.	
<i>Address 2:</i> ex. Suite#, Floor#, Apt.#	<i>Address 2:</i> ex. Suite#, Floor#, Apt.#	
City: Anytown	City: Anytown	
State/Province: California ▼	State/Province: California ▼	
<i>Other State/Province:</i>	<i>Other State/Province:</i>	
Zip/Postal Code: 32221	Zip/Postal Code: 32221	
Country: United States ▼	Country: United States ▼	
		Total: \$35.98

Update Customer Record With This Information



6. Select "Apply Credit Balance" and click on "Continue"

The screenshot shows the SportPacks checkout process. At the top, there's a navigation bar with the SportPacks logo, links for ORDERS and MY ACCOUNT, and a SHOPPING CART icon with a '1' notification. Below this is a menu with four tabs: CUSTOMER INFORMATION, SHIPPING OPTIONS (which is highlighted in dark grey), PAYMENT INFORMATION, and ORDER CONFIRMATION.

The main content area is divided into two columns. The left column has a section for 'REDEEM YOUR COUPONS AND GIFT CERTIFICATES' with input fields for coupons and gift certificates. Below that is the 'SHIPPING OPTIONS' section with three choices: U.S.P.S. Priority Mail® (\$8.78), UPS® Ground (\$7.42), and UPS Next Day Air® (\$9.94). A yellow circle highlights the 'Apply Credit Balance (\$50.00)' option under the 'Credit Card' heading. A red arrow points from this option to a 'CONTINUE' button at the bottom, which is also circled in yellow.

The right column features a 'Cart Summary' section with a table of items. Below the summary is a 'Ship To' section with the name Robert Jones and address 123 Main Street, Any Town, CA 32221. A 'Bill To' section below it also lists Robert Jones at the same address.

Product	Qty	Price
Port Authority Ladies Fleece Jacket, Black SS-FW-L217 Size: Women's Medium	1	\$35.98
Total:		\$35.98

Ship To:
Robert Jones
123 Main Street Any Town, CA 32221
#evolvmail Address
Email: R.Jones@yahoo.com
Phone: 555-555-1234

Bill To:
Robert Jones
123 Main Street Any Town, CA 32221
Email: R.Jones@yahoo.com
Phone: 555-555-1234

FOB: San Jose, CA 95116

CONTINUE

7. Under Payment Method you can select "Entire Order Total" or "Partial" payment. Any remaining balance from your gift certificate will remain on your account for future use. If additional funds are necessary to complete your transaction you will be required to enter a credit card number.

The screenshot shows the SportPacks checkout process. At the top, there is a navigation bar with the SportPacks logo, links for 'ORDERS' and 'MY ACCOUNT', and a 'SHOPPING CART' icon with a red notification bubble. Below this is a menu with four options: 'CUSTOMER INFORMATION', 'SHIPPING OPTIONS', 'PAYMENT INFORMATION' (which is highlighted in dark grey), and 'ORDER CONFIRMATION'.



The main content area is divided into two sections. On the left, under 'PAYMENT METHOD: CUSTOMER CREDIT', there is a 'Payment Amount:' section. It features two radio buttons: 'Entire Order Total (\$48.09)' (which is selected and circled in yellow) and 'Partial:'. Below the radio buttons is a text input field containing '48.09'. A red arrow points from this section towards the 'COMPLETE ORDER' button. The 'COMPLETE ORDER' button is a green rectangular button with white text, circled in yellow.


On the right, there is a 'Cart Summary' section. It contains a table with the following data:


Product	Qty	Price
Port Authority Ladies Fleece Jacket, Black 55-FW-1217 Size: Women's Medium	1	\$35.98
Shipping: U.S.P.S. Priority Mail:		\$8.78
Sales Tax:		\$3.33
Total:		\$48.09


Below the cart summary, there are two sections: 'Ship To:' and 'Bill To:'. Both sections list the same information: Robert Jones, 123 Main Street Any Town, CA 32221, Email: RJones@yahoo.com, and Phone: 555-555-1234.

8. Your order is complete

ORDERS | MY ACCOUNT
 **SHOPPING CART**

 CUSTOMER INFORMATION

 SHIPPING OPTIONS

 PAYMENT INFORMATION

 ORDER CONFIRMATION

Thank you for your order. Please keep this confirmation for your records.

Order #: 51000

Date: 08/29/2020 11:41:40 PDT


[Print Order Confirmation](#)

Ship To:

Robert Jones
123 Main Street
Any Town, CA 32221
Residential Address
RJones@yahoo.com
555-555-1234

Bill To:

Robert Jones
123 Main Street
Any Town, CA 32221
RJones@yahoo.com
555-555-1234

Product	Quantity	Price	Subtotal	Cart Summary
 <p>Port Authority Ladies Fleece Jacket, Black 55-FW-L217 Size Women's Medium This item will be shipped by Friday, September 11, 2020</p>	1	\$35.98	\$35.98	<i>Shipping: U.S.P.S. Priority Mail®: \$8.78</i> <i>Sales Tax: \$3.33</i> Total: \$48.09
				<i>Payment: Customer Credit: (\$48.09)</i>