

Gift Certificate Redemption



Existing Customer

A gift certificate must be assigned to a specific user and can not be redeemed using a guest purchase.

1. From your website: Login to your account by clicking on "My Account" at the top right of the page



2. Enter your email address and password to login to your account

ORDERS | MY ACCOUNT
 **SHOPPING CART**

[FAN WEAR](#) | [FALL SPORTS](#) | [WINTER SPORTS](#) | [SPRING SPORTS](#) | [PERFORMING ARTS](#) | [ROBOTICS TEAM](#) | [SPEECH & DEBATE](#)

Welcome Back

To access your account, please enter your email address and password.

Email Address:

Password:

[Forgot your password? Click Here](#)

Register Now

Creating an account with sportpacks.com is optional and give you the following benefits:

- Express Checkout
- Access Your Order History/Order Status
- Easy One Click Re-Ordering

3. Select "Redeem Gift Certificate" below "Orders"

The screenshot shows the SportPacks website header with the logo and navigation links: ORDERS | MY ACCOUNT, SHOPPING CART (with 1 item), and a menu with categories: FAN WEAR, FALL SPORTS, WINTER SPORTS, SPRING SPORTS, PERFORMING ARTS, ROBOTICS TEAM, and SPEECH & DEBATE. A 'Log Out' button is in the top right.

The 'Orders' section features a 'View All Orders' link, an 'Order #' search field with a 'GO' button, and a list of account management options: Redeem Gift Certificate (circled in yellow), Manage Account Balance, Manage Address Book, Update Account Information, Change Email Address, and Change Password.

A 'Wish List' section contains the text: 'Click "Add to Wish List" from the product page or shopping cart if you want to save an item for later.' and a 'VIEW WISH LIST' button.

4. Enter Gift Certificate Code and click on "Redeem" - Value will be displayed as "Current Balance"

The screenshot shows the SportPacks website header with the logo and navigation links for ORDERS, MY ACCOUNT, and SHOPPING CART. Below the header is a menu with categories: FAN WEAR, FALL SPORTS, WINTER SPORTS, SPRING SPORTS, PERFORMING ARTS, ROBOTICS TEAM, and SPEECH & DEBATE. The main content area features a form with the label "Enter Gift Certificate Code:" and a text input field containing the code "09RF-48GX-DDJN-SRU4". A yellow circle highlights the label and the code. A "Redeem" button is positioned to the right of the input field. Below the form, the text "Current Balance: \$50.00" is displayed. Blue arrows indicate the flow from the code input to the Redeem button and then to the resulting balance.

5. After shopping has been completed select "Check Out" then "Continue"



Welcome back Robert Jones!

Bold = Required | *Italic* = Optional

Ship To:

Saved Address: <New>

First Name: Robert

Last Name: Jones

Email Address: RJones@yahoo.com

Phone Number: 555-555-1234

Fax Number:

Company:

Address: 123 Main St.

Address 2: ex. Suite#, Floor#, Apt.#

City: Anytown

State/Province: California

Other State/Province:

Zip/Postal Code: 32221

Country:

Update Customer Record With This Information

Bill To: same as shipping

Saved Address: <New>

First Name: Robert

Last Name: Jones

Email Address: RJones@yahoo.com

Phone Number: 555-555-1234

Fax Number:

Company:

Address: 123 Main St.

Address 2: ex. Suite#, Floor#, Apt.#

City: Anytown

State/Province: California

Other State/Province:

Zip/Postal Code: 32221

Country:

Cart Summary ▼

Product	Qty	Price
Port Authority Ladies Fleece Jacket, Black <small>65-FW-L317 Size: Women's Medium</small>	1	\$35.98
Total:		\$35.98

CONTINUE

6. Select "Apply Credit Balance" and click on "Continue"

The screenshot shows the SportPacks checkout process. At the top, there's a navigation bar with the SportPacks logo, 'ORDERS | MY ACCOUNT', and a 'SHOPPING CART' icon with a '1' notification. Below this is a progress bar with four steps: 'CUSTOMER INFORMATION', 'SHIPPING OPTIONS' (highlighted in dark grey), 'PAYMENT INFORMATION', and 'ORDER CONFIRMATION'. The main content area is divided into two columns. The left column has a 'REDEEM YOUR COUPONS AND GIFT CERTIFICATES' section with input fields and 'Redeem'/'Apply' buttons. Below that is the 'SHIPPING OPTIONS' section with three radio buttons: 'U.S.P.S. Priority Mail@' (\$8.78), 'UPS® Ground' (\$7.42), and 'UPS Next Day Air®' (\$9.94). The right column has a 'Cart Summary' section with a table showing one item: 'Port Authority Ladies Fleece Jacket, Black' (Qty: 1, Price: \$35.98). Below the table is a 'Total: \$35.98' line. Under the shipping options, there's a 'PLEASE SELECT YOUR PAYMENT METHOD' section with a 'Credit Card' button and a selected 'Apply Credit Balance (\$50.00)' option. A red arrow points from the 'Apply Credit Balance' option to a large blue 'CONTINUE' button at the bottom. A note below the shipping options states: 'Please Note: Your choice of shipping method (including expedited freight) does not impact the normal processing time of your order. Only the shipping time is affected by your choice of shipping method.' The footer shows 'FOB: San Jose, CA 95116' and 'Ship To'/'Bill To' information for Robert Jones at 123 Main Street, Any Town, CA 32221.

SportPacks
HIGH SCHOOL SUPERSTORE
1400 AVE 101 HILL BLDG

ORDERS | MY ACCOUNT

SHOPPING CART

CUSTOMER INFORMATION | SHIPPING OPTIONS | PAYMENT INFORMATION | ORDER CONFIRMATION

REDEEM YOUR COUPONS AND GIFT CERTIFICATES

Coupon: Redeem Gift Certificate: Apply

SHIPPING OPTIONS

PLEASE SELECT YOUR PAYMENT METHOD

U.S.P.S. Priority Mail@ \$8.78
UPS® Ground \$7.42
UPS Next Day Air® \$9.94

Apply Credit Balance (\$50.00)

Cart Summary

Product	Qty	Price
Port Authority Ladies Fleece Jacket, Black 55-FW-L217 Size: Women's Medium	1	\$35.98
Total:		\$35.98

Please Note: Your choice of shipping method (including expedited freight) does not impact the normal processing time of your order. Only the shipping time is affected by your choice of shipping method.

FOB: San Jose, CA 95116

CONTINUE

Ship To:
Robert Jones
123 Main Street Any Town, CA 32221
Residential Address
Email: RJones@yahoo.com
Phone: 555-555-1234

Bill To:
Robert Jones
123 Main Street Any Town, CA 32221
Email: RJones@yahoo.com
Phone: 555-555-1234

7. Under Payment Method you can select "Entire Order Total" or "Partial" payment. Any remaining balance from your gift certificate will remain on your account for future use. If additional funds are necessary to complete your transaction you will be required to enter a credit card number.

SportPacks ORDER & RECEIVE ONLINE

ORDERS | MY ACCOUNT

SHOPPING CART

CUSTOMER INFORMATION SHIPPING OPTIONS **PAYMENT INFORMATION** ORDER CONFIRMATION

PAYMENT METHOD: CUSTOMER CREDIT

Payment Amount:

Entire Order Total (\$48.09)

Partial:

COMPLETE ORDER

Cart Summary ▼

Product	Qty	Price
Port Authority Ladies Fleece Jacket, Black 55-FW-L217 Size: Women's Medium	1	\$35.98
<i>Shipping: U.S.P.S. Priority Mail®</i>		\$8.78
<i>Sales Tax:</i>		\$3.33
Total:		\$48.09

Ship To:

Robert Jones
123 Main Street Any Town, CA 32221
Residential Address
Email: RJones@yahoo.com
Phone: 555-555-1234

Bill To:

Robert Jones
123 Main Street Any Town, CA 32221
Email: RJones@yahoo.com
Phone: 555-555-1234

8. Your order is complete

ORDERS | MY ACCOUNT
 **SHOPPING CART**

 **CUSTOMER INFORMATION**

 **SHIPPING OPTIONS**

 **PAYMENT INFORMATION**

 **ORDER CONFIRMATION**

Thank you for your order. Please keep this confirmation for your records.

Order #: 51000

Date: 08/29/2020 11:41:40 PDT

[Print Order Confirmation](#)

Ship To:

Robert Jones
123 Main Street
Any Town, CA 32221
Residential Address
RJones@yahoo.com
555-555-1234

Bill To:

Robert Jones
123 Main Street
Any Town, CA 32221
RJones@yahoo.com
555-555-1234

Product

Quantity

Price

Subtotal



Port Authority Ladies Fleece Jacket, Black

55-FW-L217

Size **Women's Medium**

This item will be shipped by Friday, September 11, 2020.

1

\$35.98

\$35.98

Cart Summary

Shipping: U.S.P.S. Priority Mail®: \$8.78

Sales Tax: \$3.33

Total: \$48.09

Payment: Customer Credit: (\$48.09)